

**FAKULTETA ZA VARSTVO OKOLJA
FVO
FACULTY OF ENVIRONMENTAL PROTECTION
FEP**

INFORMATION PACKAGE

**2022/2023 GUIDE
FOR INTERNATIONAL EXCHANGE
STUDENTS**



September 2022

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INFORMATION ON THE INSTITUTION

NAME AND ADDRESS

FAKULTETA ZA VARSTVO OKOLJA (FVO)
FACULTY OF ENVIRONMENTAL PROTECTION (FEP)
Trg mladosti 7, 3320 Velenje, Slovenia

Phone: +386 (0)3 898 64 10

E-mail: info@fvo.si

Web: www.fvo.si

2022/2023 ACADEMIC CALENDAR OF THE FACULTY OF ENVIRONMENTAL PROTECTION (FEP)¹

Date	Event
Monday, 3 October 2022	first day of classes in the winter semester
Monday, 31 October 2022	Reformation Day*
Tuesday, 1 November 2022	All Saints Day*
Monday, 26 December 2022	Independence and Unity Day*
Tuesday, 27 December – Friday, 30 December 2022	Free days*
Monday, 2 January 2023	New Year*
Friday, 20 January 2023	last day of classes in the winter semester
Monday, 23 January – Friday, 17 February 2023	winter exam period
Wednesday, 8 February 2023	Prešeren Day, Slovenian Cultural Holiday*
Monday, 20 February 2023	first day of classes in the summer semester
Monday, 10 April 2023	Easter Monday*
Thursday, 27 April 2023	the Day of Uprising Against Occupation*
Friday, 28 April 2023	Free day*
Monday, 1 May 2023	May Day Holiday*
Tuesday, 2 May 2023	May Day Holiday*
Friday, 2 June 2023	last day of classes in the summer semester
Monday, 5 June – Friday, 30 June 2023	summer exam period
Tuesday, 15 August 2023	the Assumption of Mary*
Thursday, 17 August – Wednesday, 13 September 2023	fall exam period
Friday, 29 September 2023	end of the academic year

* work-free days (public holidays/collective work-free days)

¹ 2022/2023 Academic Calendar of the Faculty of Environmental Protection was adopted by the Senate of FEP at 2022, 27 June.

LEADERSHIP

Director

Assistant Professor Mr. Gašper Gantar, Ph. D.

Dean

Full Professor Mr. Boštjan Pokorny, Ph. D.

INTERNATIONAL OFFICE (IO)

The International Office coordinates international academic cooperation at the Faculty of Environmental Protection.

To international exchange students it offers counselling and guidance concerning your application procedure, accommodation and integration into the new environment.

You are welcome to visit us. Office hours: weekdays from 8:00 to 15:00 hours.

Address:

Fakulteta za varstvo okolja

Trg mladosti 7

3320 Velenje

Slovenia

Telephone: +386 (0)3 898 64 15,

E-mail: info@fvo.si; erasmus@fvo.si; lea.komericki.kotnik@fvo.si

GENERAL DESCRIPTION OF THE FACULTY OF ENVIRONMENTAL PROTECTION

Environmental Protection College (EPC) is a higher-education institution, established in February 2007 in order to execute the higher-education state accredited study programme of the first degree Environmental Protection and ecotechnologies and in 2011 the second degree Environmental Protection and ecotechnologies. This programmes are founded according to there guidelines subected to the Bologna declaration. In May 2022 Environmental Protection College transformed to Faculty of Environmental Protection (FEP).

Faculty of Environmental Protection is located in town Velenje.

The Faculty of Environmental Protection cooperates with various higher education institutions and academic associations throughout the world in different research fields developed by its faculty members. Cooperation encompasses numerous activities ranging from study visits to research and other projects. The Faculty of Environmental Protection is active in various networks and multilateral programmes of cooperation, including Lifelong Learning Programme, Erasmusplus and other programmes.

The Faculty of Environmental Protection offers degree programmes leading to the award of diplomas and credential programmes leading to the award of certificates. Degree programmes can be undergraduate (academic) — bachelor's (first-cycle) programmes or postgraduate master's (second-cycle) programmes. Faculty of Environmental Protection has structured its programmes according to the requirements of the Bologna Declaration. The Faculty of Environmental Protection is enrolling students only in Bologna programmes. Study programmes are offered as fulltime or part-time studies. In the academic year 2021/2022, 114 undergraduate and postgraduate students attended the Faculty of Environmental Protection. Candidates are advised to gather information about programme requirements before enrolment.

STUDY PROGRAMMES OFFERED BY THE FACULTY OF ENVIRONMENTAL PROTECTION IN THE ACADEMIC YEAR 2021/2022

Higher-education undergraduate and postgraduate master study programme of Environmental Protection and Eco-technologies

Name of the study programme

Environmental Protection and Eco-technologies
Environmental Protection and Eco-technologies

Level of education

Undergraduate higher-education programme of the first degree
Postgraduate master higher-education programme of the second degree

Name of the certificate and degree

Diploma certifying a university level education: **Eco-technologist**
MA certifying a university level education: **Master of Eco-technologies**

Length of the programme:

First degree: 3 years (180 ECTS)
Second degree: 2 years (120 ECTS)

Objectives of the programme:

Students will acquire knowledge about the contents related to the restrictive and development role of environment: rules on burdening different environmental resources (i.e. polluting water, air, soil, plants, animals and humans), waste disposal, the influence of human activities on the environment, estimating the influences on the environment, protection of the natural environment, communication with the public, new measures and eco-technologies for environmental protection and rehabilitation, environmental assessments, learning about environmental sociology, laws, and managing the environment and its resources.

TRAINEESHIPS (WORK PLACEMENTS) OFFERED BY THE FACULTY OF ENVIRONMENTAL PROTECTION IN THE ACADEMIC YEAR 2022/2023

The Faculty of Environmental Protection offers students possibility for traineeships. Traineeships (student placements) will be possible within projects which will take place at the academic year 2022/2023 in the study/scientific field(s) of population ecology, with emphasise on wildlife management and environmental assessments.

LIST OF DEGREE PROGRAMMES FOR EXCHANGE STUDENTS

Classes for Erasmusplus students are available only in form of the tutorial system. For more information, please consult and/or contact the ECTS / ERASMUSPLUS coordinator:

ECTS – ERASMUSPLUS COORDINATOR / ADDRESS / CITY / PHONE / E-MAIL

Lea Komerički Kotnik / Trg mladosti 7 / 3320 Velenje / +386 (0)3 898 64 15 / lea.komericki.kotnik@fvo.si.

GRADING SCALE

Slovene Grading Scale	ECTS Grading Scale
10	excellent A
9	very good B
8	good C
7	satisfactory D
6	sufficient E
5	insufficient F/FX

ADMISSION/REGISTRATION PROCEDURE FOR ERASMUSPLUS STUDENTS

The student application form can be found at:
<https://fvo.si/international-co-operation/erasmus/?lang=en>.

Students who wish to be admitted to the Faculty of Environmental Protection must do the following:

1. Complete the ERASMUSPLUS Student Application Form and Learning Agreement for studies/Learning Agreement for traineeships.
2. Print out the completed ERASMUSPLUS Student Application Form and Learning Agreement for studies/Learning Agreement for traineeships, sign them and obtain the signatures of the coordinators at his/her home university. A university stamp is required.
3. Request a Transcript of Records from his/her home university.

The Transcript can be in any form including computer printouts from the Registrar's office, but it must be written in English.

4. Print out the form Self Evaluation of Proficiency in English Language, fill it and sign it.
5. Send the ERASMUSPLUS Student Application Form, the Learning Agreement for studies/Learning Agreement for traineeships, the Transcript of Records and the Self Evaluation Proficiency in English Language Form to the following e-mail address:
erasmus@fvo.si; lea.komericki.kotnik@fvo.si

Deadlines of **nominations** of selected students for higher-education institutions: first semester and full academic year: **1st June**, second semester: **1st of November**

Deadlines for student applications: first semester and full academic year: **1st July**, second semester: **1st December**.

If the student is accepted, International Office will send the confirmed Learning Agreement for studies/Learning Agreement for traineeships to the student and to the student's home university.

ECTS / ERASMUSPLUS COORDINATOR

Lea Komerički Kotnik
Faculty of Environmental Protection
Trg mladosti 7, 3320 Velenje, Slovenija

Telephone: +386 (0)3 898 64 15

E-mail: erasmus@fvo.si; lea.komericki.kotnik@fvo.si

RESIDENCE PERMIT

As a student in Slovenia, student is obliged to obtain a residence permit while his/her stay here. He/She needs to go to:

Administrative Unit of Velenje
Office for foreigners

Upravna enota Velenje
Oddelek za upravne notranje zadeve

Rudarska cesta 6a
3320 Velenje

Rudarska cesta 6a
3320 Velenje

Working hours:

Monday	8:00 – 15:00
Tuesday	8:00 – 15:00
Wednesday	8:00 – 12:00 13:00 – 18:00
Friday	8:00 – 13:00

Student should asks his/her tutor for further details and to come with him/her.

MEDICAL FACILITIES

If student becomes ill and he/she needs medical care he/she can go to:

ZDRAVSTVENI DOM VELENJE
Vodnikova cesta 1, 3320 Velenje

Telephone: +386 (0)3 899 54 00; e-mail: info@zd-velenje.si
Webside: <http://www.zd-velenje.si>

Students from the EU countries need a European Health Insurance Card.

ACCOMMODATION

Student can choose among temporary accommodation, student dormitories and private accommodation in town Velenje and another places near Velenje.

SOME TEMPORARY ACCOMMODATION

HOTEL PAKA
GORENJE GOSTINSTVO d.o.o.
Rudarska cesta 1
3320 Velenje

Telephone: +386 (0)3 898 07 00; e-mail: info@hotelpaka.com
Website: www.hotelpaka.com

HOTEL RAZGORŠEK
Stari trg 33
3320 Velenje

Telephone: +386 (0)3 898 36 30; e-mail: info@hotelrazgorsek.si
Website: www.hotelrazgorsek.si

PRENOČIŠČA MRAZ
Zlatko Mraz
Lipa 54
3320 Velenje

Telephone: +386 (0)3 898 31 00; Mob: +386 68 628 355; e-mail:
prenocisca.mraz@gmail.com
Website: <http://prenocisca-mraz.com/>

STUDENT DORMITORIES

MLADINSKI HOTEL VELENJE

Efenkova cesta 61a
3320 Velenje

Telephone: +38638981922; Mob: +38641859692; e-mail: info.hotel@mc-velenje.si
Website: www.mc-velenje.si/hotel

PRIVATE ACCOMODATION

We suggest that he/she checks the advertisements when he/she arrives with the help of a Slovene student – his/her tutor. He/She can also search on the web. Renting the private room will cost he/she from **150 – 220** EURO per month plus expenses.

Assistant Professor Gašper GANTAR, Ph. D.
director

Enclosure:

- Academic calendar 2022/2023,
- Erasmus+ information sheet 2022/2023,
- Admission procedure,
- Admission steps!,
- Erasmus+ student application form 2022/2023,
- Learning Agreement for studies,
- Learning Agreement for traineeships,
- SELF-EVALUATION of proficiency in English language,
- Erasmus Student Charter.

Posted:

- website of the FEP: <https://fvo.si/international-co-operation/erasmus/?lang=en>,

published at 2022, September _____ .