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FACULTY OF
**ENVIRONMENTAL
PROTECTION**

ADMISSION / REGISTRATION PROCEDURE

For admission to the Faculty of Environmental Protection in the framework of the Erasmus+ Program, please follow these 5 steps:

Step 1:

Please complete the ERASMUSPLUS Student Application Form and Learning Agreement for studies/Learning Agreement for traineeships.

All the documents you can find it on web site:

<https://fvo.si/international-co-operation/erasmus/?lang=en>

Step 2:

Print out the fully completed ERASMUSPLUS Student Application Form and Learning Agreement for studies/Learning Agreement for traineeships and provide them with the signatures of the coordinators (Erasmusplus academic co-ordinator, Departmental co-ordinator, Institutional co-ordinator) at your home university. A university stamp is also required.

Step 3:

Ask for Transcript of Records from your Home University. The Transcript can be in any form including computer print outs from your university Registrar's office, but they need to be translated in English and grades need to be transformed into ECTS grades. Transcripts in your mother tongue (unless it is English) will not be sufficient.

Step 4:

Fill and sign the form Self Evaluation of Proficiency in English Language.

Step 5:

Send the **ERASMUSPLUS Student Application Form**, the **Learning Agreement for studies/Learning Agreement for traineeships**, the **Transcript of Records** and the **Self Evaluation of Proficiency in English Language Form** to the following e-mail address:

erasmus@fvo.si

lea.komericki.kotnik@fvo.si

The form will be send to our Erasmusplus / ECTS co-ordinator.

If you are not accepted, the co-ordinator will contact you.

In opposite case, we will send a **copy of the confirmed Learning Agreement for studies/Learning Agreement for traineeships** to your E-mail address.

Lea Komerički Kotnik, Erasmusplus / ECTS Coordinator, E-mail:

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